

LEADING TEAMS LEADING MEETINGS 2 DAY PROGRAM

Objective:

- To learn the ability to clearly define the purpose of meeting
- To learn the skills needed to build of a High Performing Teams
- To learn and practice the skill to lead teams
- To learn skills to effectively lead meetings

Leading Teams

If people don't participate in and "own" the solution to the problem or agree to the decision, Implementation will be, half-hearted at best, probably misunderstood and more likely than not, fail.

The key differentiating factor in the success of teams and organization is the ability to elicit, harness and focus the intellectual capital and goodwill that their employees have

To build effective teams, team leaders need to create safe environments where people can identify and solve problems, plan together, make good decisions, resolve their own conflict and act as responsible adults.

High Performing Teams create an environment, where members have a deeper personal commitment to decisions and plans, and an increased organizational loyalty

Components of the Program: 2 Days (not consecutive)

- Why have a meeting
- Clarifying roles and objectives for meetings
- Setting ground rules
- Understanding group dynamics
- Team Operating Guidelines
- Honouring agreements

Note: This Program can be customized and adapted for intact groups.